

SS 4

Emergency Lighting System

BUILDING MAINTENANCE RECORD

SPECIFIED SYSTEM 4: Emergency Lighting System

1. INSPECTION FREQUENCY:

MONTHLY BY OWNER OR BUILDING MANAGER

Note: Annual IQP inspection is completed on forms at back of register.

2. MONTHLY CHECK MUST ENSURE THAT:-

- Emergency lighting system operates correctly
- Operate emergency lighting system for 15 minutes
- Verify all emergency lights operate correctly
- Replace bulbs with the correct bulb as necessary
- Check once repaired
- Check battery charger and battery levels
- Any maintenance to be carried out immediately and recorded below
- Return to standby state with charger on

THIS PAGE TO BE COMPLETED BY OWNER/MANAGER

| MONTH | DATE | SIGNATURE | COMMENTS |
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